



# **Outstanding Reports with Due Days**



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Outstanding Reports with Due Days / Tally Prime 1.0 / Nov2020



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# Outstanding Reports with Due Days

#### Introduction

With this Add-on you can get Additional Field of Due Days showing with Outstanding Reports

#### **Benefits**

Using this Add-on we can are getting additional Field in Outstanding Report to analysis Report with Tally.ERP9.

#### What's New?

Compatible with Latest Release Tally Prime 1.0.

### **Important!**

Take back up of your company data before activating the Add-on.

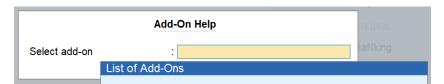
Once you try/purchase an Add-on, follow the steps below to configure the Add-on and use it.

## **Setup Guide**

Update your license by going to Gateway of Tally → F1: Help → Settings → License →
Manage License → F5: Update

(In case you are using a multi-site account, you will need to configure TallyPrime to activate the Add-on for a particular site. Click <u>here</u> for the steps.)

- 2. Shut down and Restart TallyPrime and open your company.
- 3. Press Ctrl + Alt + H at any menu screen to open the user manual. In case of multiple Addon, Add-On Help screen will pop-up to select Add-on Manual.



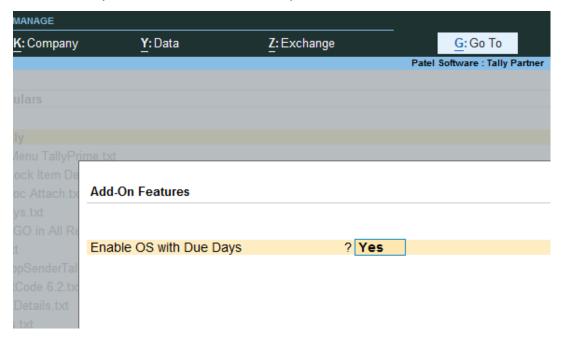


4. Activate the Add-on.

#### For TallyPrime Release 1.0

Go to Gateway of Tally → F1: Help → TDL & Add-On → F6: Add-On Features. Alternatively, you may press CTRL + ALT + T from any menu to open TDL Management report and then press F6: Add-On Features

Set "Yes" to the option "Enable OS with Due Days?"





#### 5. Add-on details with images

After Opening your Company Data, And Accounting Features of Outstanding Management is set yes,



And in you have get option of Due Date or Credit Days in Bill Wise During Voucher Entry

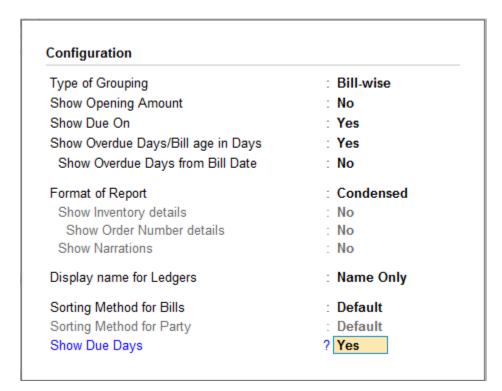
Bill-wise Details for : ABC BUYER Upto: ₹ 846.93 Dr				
Type of Ref	Name	Due Date, or Credit Days (wef: 2-Nov-2020)	Amount	Dr/ Cr
New Ref	G2021-135	10 Days	846.93	Dr
New Rei	G2021-105	( 12-Nov-2020 )	040.33	Di

From Gateway of Tally Go to Display more Reports > Statement of Accounts > Outstandings



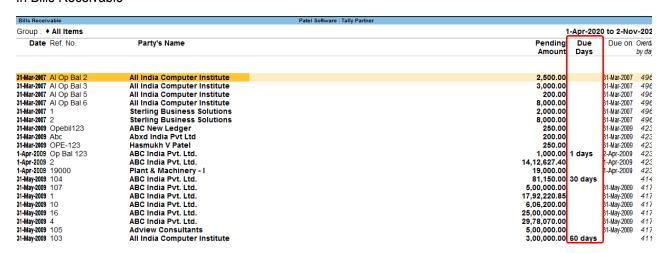
Enter on any of above Report, For Example Receivable, and Press F12 – Configure, at Last a New option showing to Show Due Days? Set it to Yes





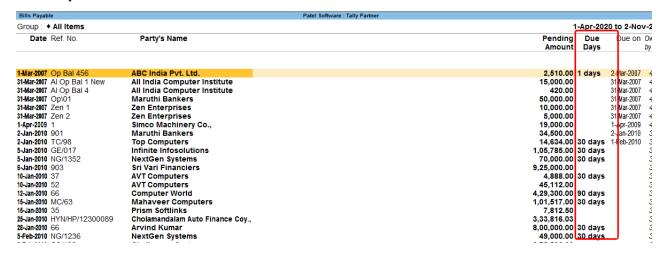
And you will get it in Reports Due Days New Column as below;

#### In Bills Receivable





#### In Bills Payable



#### In Ledger Outstanding





## **FAQ**

#### Which version/release of TallyPrime does the add-on support?

This add-on will work only from Tally Prime Release 1.0

#### How will I get support for this add-on?

For any functional support requirements please do write to us on <a href="mailto:tallyplus@gmail.com">tallyplus@gmail.com</a> or call us at + 919879992357. Alternatively, you can send a support query to <a href="mailto:support@tallysolutions.com">support@tallysolutions.com</a>.

# If I need some enhancements / changes to be incorporated for the add-on, whom should I contact?

Please to write to us on <u>tallyplus@gmail.com</u> with your additional requirements and we will revert to you in 24 business hours.

#### Will new features added be available to us?

We offer one year availability of all support and new features free of cost. After one year, nominal subscription cost will be applicable to you to continue to get free support and updates.

#### What will happen after one year?

A subscription for a year has to be renewed for the Add-On. The cost would be 20% of the MRP prevailing at that time, of the Add-On.

#### I am using a multi-site. Can I use the same Add-on for all the sites?

No, one Add-on will work only for one site. You need to purchase again if you want to use the same Add-on for more sites.

#### How do I configure the add-ons for multi-site?

If you are a <u>TallyPrime Multi site user</u>, add the Add-on to the required site as follows:

- a. Gateway of Tally → F1: Help → Settings → License→ Manage Account. This shall open control centre on Tally Portal / Website
- b. Go to TDL Management → TDL Configuration → Select the site's default TDL
- c. Under 'Select TDL Account', select the Add-on Name and Click on Create / Accept button.





d. Update your license by going to Gateway of Tally → F1: Help → Settings → License →
Manage License → F5: Update

Note: To know or change the site's default TDL configuration, go to Gateway of Tally → F1: Help → Settings → License → Manage Account. In the webpage go to Account Management → License Management and look at the Deployment section in the right side of the pane.)

#### I have upgraded to a new TallyPrime Release. What will happen?

Normally, the add-on will work fine without any glitches. If you face problems with the Add-on, you can contact us for support.

#### TDL Management screen shows errors with the Add-on. What do I do?

Check whether the error is because of the Add-on or because of clashes between 2 TDLs (An add-on is also a TDL). In case of clashes, disable one or more TDLs and check which TDL has the error. If the Add-on has a problem, you can report it to us.

#### My Tally went into educational mode after installing the add-on. What do I do?

go to Gateway of Tally  $\rightarrow$  F1: Help  $\rightarrow$  Settings  $\rightarrow$  License  $\rightarrow$  Manage Account. In the webpage go to Account Management  $\rightarrow$  License Management and look at the Deployment section. Select Not Applicable for TDL Configuration and the Add-On is removed for the license. Now Update the license from the product.

#### How do I cross upgrade the Add-on from Silver to Gold Edition?

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Go to **F1: Help → TallyShop.** A web page for TallyShop shall open. Choose the add-on for which the edition needs to be changed. Update the license and restart Tally after download.

My Subscription for the Add-on has expired. How do I renew my subscription?

Go to **F1: Help → TallyShop.** A web page for TallyShop shall open. Choose the add-on for which the subscription is required to be renewed.

#### Will this add-on work in remote session?

Yes, this add-on will work remotely.